

## Window Adjustment

### Window Hinges

Windows are fitted with adjustable friction hinges. The hinge may loosen with time and can be tightened by adjusting the small screw on the base of the hinge.



### Window Handles

Window handles are secured by two screws. One of the screws will be visible when the handle is in the open position. The other screw is concealed under a small cover which can easily be removed with a knife blade (see Fig 1). Periodically check the screws for tightness, taking care not to over-tighten.



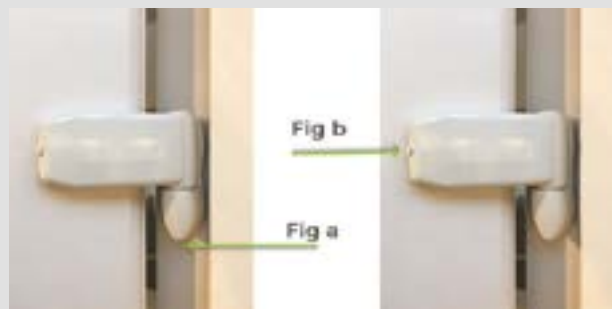
## Door Adjustment

### Door Adjustments

Modern door locks are extremely secure due to the number of locking contacts. If you have a problem operating your door lock, there are a number of adjustments that you can make yourself;

If your handle is difficult to lift prior to turning the key, the door may have settled due to the weight of the sealed units. To adjust up or down, use a 6mm Allen key (Fig a) on all 3 hinges.

To adjust closer/further away from frame, use 5mm Allen key (Fig b).



If your door is not pulling in tightly to the outer frame, is draughty or if the latch is loose when pushing the door shut the following adjustments can be carried out. Undo the two screws above and below the keep. Push keep inwards one notch at a times and then re-tighten the two screws.

